

MINUTES FOR
REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
JANUARY 19, 2011 at 6:00 p.m.
COUNCIL CHAMBERS

MEETING WAS CALLED TO ORDER at 6:04 p.m. by Scott Newman.

ROLL CALL was taken by Recording Secretary Marty Stinson.

MEMBERS PRESENT: Chairperson Scott Newman, Commissioners Philip Hathaway, Jeff Peltier, Matthew Van Epps, and Gary Wilson.

MEMBERS ABSENT: Vincent Gonyou and Lance Omer.

OTHERS PRESENT: Don Crawford, City Manager; and Heather Brooks, Brooks Innovative Graphics.

AGENDA APPROVAL: Motion by Commissioner Hathaway and supported by Commissioner Van Epps to approve the agenda for January 19, 2011.

Yeas: All

Motion was passed.

MINUTES APPROVAL: Motion by Commissioner Hathaway and supported by Commissioner Wilson to approve the minutes of the meeting for November 17, 2010.

Yeas: All

Motion was passed.

COMMUNICATIONS:

- 1) Staff memorandum
- 2) Regular meeting minutes of November 17, 2010
- 3) 221 N. Washington application materials
- 4) City Council synopsis of January 3, 2011

PUBLIC COMMENTS: None.

COMMITTEE REPORTS: None.

PUBLIC HEARINGS: None

6:09 p.m. Commissioner Omer arrived.

ITEMS OF BUSINESS:

1) 221 N. WASHINGTON SIGN APPLICATION REQUESTED BY HEATHER BROOKS

Commissioner Hathaway suggested the sign be made to fit inside the framework already existing on the building. He also noted there is room for another one or two signs on the building. Chairman Newman agreed. He said the sign looks like it matches the Amera sign, and he liked Commissioner Hathaway's suggestion to move the sign over to match the existing framework.

Motion by Commissioner Van Epps, supported by Commissioner Hathaway to allow the requested sign on 221 N. Washington for the business Nutrition Connection with the condition of reducing it in size vertically and centering it in the existing frame on the building.

Yeas: All

Motion was passed.

COMMISSIONER COMMENTS:

Chairman Newman commented about the former Carpenter's Corner building at 100 N. Washington Street. Work was begun before the Historic District Commission was initiated. The owner sent a maintenance man in for some work that didn't require a permit at the time. He chiseled out some of the stone sills and then replaced the material with cement block. We cannot require them to address the commission now. For future reference, if they are touching anything on the exterior of the building, it must come before the Commission.

Commissioner Wilson suggested eliminating the exempt language completely from the informational brochure that Mr. Zettel is preparing which would be sent to the Historic District property owners. City Manager Don Crawford suggested that if someone comes in and says they are doing a minor repair, we should still require definite written plans. Commissioner Wilson said that maybe Mr. Zettel could send an e-mail to the board members on questionable subjects.

ADJOURNMENT:

Motion by Commissioner Hathaway, supported by Commissioner Van Epps to adjourn the meeting at 6:35 p.m.

Jeff Peltier, Secretary

mms